

Principles of Leadership and Management

Who is the Qualification for?

This qualification is designed for new and aspiring department heads, general managers, regional team leaders and other middle managers. Get a thorough grounding in your role and responsibilities, and take the opportunity to consolidate and further develop the key skills you need at this level.

Results for you

- Enhance core management capabilities
- Develop knowledge in specialist areas, such as finance and marketing
- Take responsibility for your own development as a leader
- Prove you can make a measurable impact on your organisation through work-place based projects and assessment
- Benchmark your managerial skills with a nationally recognised qualification

Impact for your employer

- Build sustainable management practice that works for the long term
- Benchmark managers' knowledge and abilities
- Encourage staff to proactively manage their career progression for succession planning and to develop the talent pipeline
- Close skills gaps – the broad range of optional units means you can customise this qualification to fit organisational development needs

Focus on the skills you need

There are five mandatory units, covering the skills and knowledge you need to be effective at this level:

- Thorough grounding in your role and responsibilities
- Crucial soft skills – including communication, relationship-building
- Develop your critical thinking abilities
- Understand the financial concepts that inform management decisions
- Use these concepts to make a financial case
- Identify and analyse opportunities for improvement
- Find and implement innovative solutions, lead through change

The optional units cover a broad range of core and specialist topics. Work with your employer or training provider to find the units that best fit your individual and organisational requirements.

Full qualification details

Qualification: Diploma

Credit Value: 37

Structure: The qualification is structured into 3 groups. At least 2 hours of induction and at least 9 hours of tutorial support are required. There are 5 mandatory units and a choice of optional units. Learners must attain a minimum of 37 credits (a maximum of 14 credits from group 3).